# Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER: 180-10070-10153

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

Released under the John F Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 68261 Date: 19-01-2022

**December 8, 1995** 

**Status of Document:** Postponed in Part

### Number of releases of previously postponed information: 7

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

### **Number of Postponements:** 5

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

**Board Review Completed:** 10/24/95

Date: 08/20/93 Page: 1

### JFK ASSASSINATION SYSTEM

### IDENTIFICATION FORM

#### AGENCY INFORMATION

AGENCY : HSCA

RECORD NUMBER: 180-10070-10153

RECORDS SERIES: STAFF PAYROLL RECORDS

AGENCY FILE NUMBER:

#### DOCUMENT INFORMATION

ORIGINATOR: HSCA

FROM:

TO:

TITLE:

DATE: 05/23/77

PAGES: 7

SUBJECTS:

HSCA; ADMINISTRATION

SCHULTZ, NANCY P.

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U RESTRICTIONS: 3

CURRENT STATUS : P

DATE OF LAST REVIEW: 07/16/93

OPENING CRITERIA:

COMMENTS:

Box 3.

···				
To the Clerk of the House of Representatives:				
I hereby authorize the following payroll action:				
Employee Name (First-Middle-Last)	Effective Date			
Mancy P. Schultz	12/31/78			
Employee Social Security Number	Type of Action			
JFK Act 5 (g)(2)(D)	☐ Appointment			
Employing Office or Committee/Subcommittee	☐ Salary Adjustment ☐ Title Change			
Assassinations	Termination (At close of business on effective date)  Leave without pay (Beginning with effective date above and endir			
4.3.3 W 44 W 50 50 40 W 50 W 44 W	close of businessSpecify Date			
f type of action is an Appointment, Salary Adjustment, or Title Char				
Position Title	Gross Annual Salary*			
If employee is a civil service annuitant (includes U.S. House of Representatives), the gr				
Committee Employee, complete appropriate item below.)				
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profession				
2. Special (Investigative staff of Standing Committee) or Se	elect Committee: Authority—H. Res <sup>956</sup> of <sup>95th</sup> Congre			
3. 🗌 Joint Committee.				
o. El John Committee.	,,			
	,,			
f Employee of an Officer of the House, complete item below.)  Position Number	Step			
f Employee of an Officer of the House, complete item below.)  Position Number	Step of 5 U.S.C. 3110(b), prohibiting the employment of			
Femployee of an Officer of the House, complete item below.)  Position Number	Step			
F Employee of an Officer of the House, complete item below.)  Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official)  LOUIS STOKES			
Position Number	of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official)  IOUIS STOKES  (Type or print name of Authorizing Official)			
Position Number	Step  of 5 U.S.C. 3110(b), prohibiting the employment  (Signature of Authorizing Official)  LOUIS STOKES  (Type or print name of Authorizing Official)  CHAIRMAN  (Title—If Member, District and State)			
Position Number	of 5 U.S.C. 3110(b), prohibiting the employment  (Signature of Authorizing Official)  LOUIS STOKES  (Type or print name of Authorizing Official)  CHAIRMAN  (Title—If Member, District and State)  der the House Classification Act and for Committee em			
Position Number	Step of 5 U.S.C. 3110(b), prohibiting the employment  (Signature of Authorizing Official)  IOUIS STOKES  (Type or print name of Authorizing Official)  CHAIRMAN  (Title—If Member, District and State)  der the House Classification Act and for Committee em			
Position Number	Step of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official)  IOUIS STOKES  (Type or print name of Authorizing Official)  CEATRMAN  (Title-If Member, District and State)  Her the House Classification Act and for Committee emmittee on the Budget, and the Joint Committees, mus			
Position Number	Step  (Signature of Authorizing Official)  IOUIS STOKES  (Type or print name of Authorizing Official)  CHAINMAN  (Title—If Member, District and State)  Her the House Classification Act and for Committee emmittee on the Budget, and the Joint Committees, mus  Chairman, Committee on House Administration			
Position Number	Step of 5 U.S.C. 3110(b), prohibiting the employment of Signature of Authorizing Official)  IOUIS STOKES  (Type or print name of Authorizing Official)  CEATRMAN  (Title-If Member, District and State)  Her the House Classification Act and for Committee emmittee on the Budget, and the Joint Committees, mus			

U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

PAYROLL AUTHORIZATION FORM

NW 68261

Docld:32244095 Page 3

(Please Use Typewriter 🐧 or Ballpoint Pen)

## PAYROLL AUTHORIZATION FORM

(Please Use Typewriter or Ballpoint Pen)

## U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

## To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)		Effective Date	
Hancy P. Schultz	To the same of	November 1, 1978	
Employee Social Security Number		Type of Action	
JFK Act 5 (g)(2)(D)		☐ Appointment	
Employing Office or Committee/Subco	mmittaa		
Employing Office or Committee/Subcommittee		☐ Termination (At close of business on effective date)	
Assesinations		☐ Leave without pay (Beginning with effective date above and en	
		close of businessSpecify Date	
It type of action is an Appointment, Salary Adju	stment, or Title Cho	nange, complete appropriate information below.)	
Position Title		Gross Annual Salary*	
		\$16,700.00	
* If employee is a civil service annuitant (includes U.S. House colus the salary received from the employing office.	of Representatives), the	gross annual salary shown should include the annuity received by the emp	
lf Committee Employee, complete appropriate	e item below.)		
1. ☐ Standing Committee: Staff—☐ Cle	rical or □ Professio	ional.	
		Select Committee: Authority—H. Res. of Congression	
3. ☐ Joint Committee.	ing committee, or .	Select Committee: Authority—H. Res:OfCongi	
5. 🗆 John Committee.			
Position NumberIf a	ppiicable, Level	siep *_*	
relatives.		of 5 U.S.C. 3110(b), prohibiting the employment	
relatives.		of 5 U.S.C. 3110(b), prohibiting the employment	
relatives.  November 13		(Signature of Authorizing Official)	
Pelatives.  November 13  Date,	19	(Signature of Authorizing Official)	
relatives.	19	(Signature of Authorizing Official) LOUIS STOLES  (Type or print name of Authorizing Official)	
Date	ority Member)  of for employees unpropriations, the C	(Signature of Authorizing Official) LOUIS STORES  (Type or print name of Authorizing Official)  (Title—If Member, District and State)  Under the House Classification Act and for Committee e Committee on the Budget, and the Joint Committees, m	
Date	ority Member)  of for employees unoropriations, the Constration.	(Signature of Authorizing Official) LOUIS STOTES  (Type or print name of Authorizing Official)  (Title-If Member, District and State)  (Index the House Classification Act and for Committee e Committee on the Budget, and the Joint Committees, m	
Date	ority Member)  of for employees unoropriations, the Constration.	(Signature of Authorizing Official) LOUIS STORES  (Type or print name of Authorizing Official)  (Title—If Member, District and State)  Under the House Classification Act and for Committee e Committee on the Budget, and the Joint Committees, m	
Date	ority Member)  of for employees unoropriations, the Constration.	(Signature of Authorizing Official)  (Type or print name of Authorizing Official)  (Title—If Member, District and State)  (Inder the House Classification Act and for Committee e Committee on the Budget, and the Joint Committees, m  Chairman, Committee on House Administration	
Date	ority Member)  of for employees uncoropriations, the Constration.  APPROVED:	(Signature of Authorizing Official) LOUIS STORES  (Type or print name of Authorizing Official)  (Title—If Member, District and State)  Under the House Classification Act and for Committee e Committee on the Budget, and the Joint Committees, m  Chairman, Committee on House Administration	

### PAYROLL AUTHORIZATION FORM

## (Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES or Ballpoint Pen) Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

## To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)		Effective Date	
Mancy P. Schultz	T.	arch 1, 1978	
Employee Social Security Number		Type of Action	
JFK Act 5 (g)(2)(D)	☐ Appointment ☐ Šalary Adjustment		
Employing Office or Committee/Subcommittee	☐ Title Change ☐ Termination (At close of business on effective date) ☐ Leave without pay (Beginning with effective date above an close of business		
Assussinations			
(If type of action is an Appointment, Salary Adjustment, or Title Char	nge, compl	ete appropriate information below.)	
Position Title		Gross Annual Salary*	
Secretary		\$15,500	
* If employee is a civil service annuitant (includes U.S. House of Representatives), the giplus the salary received from the employing office.	ross annual so	alary shown should include the annuity received by the employe	
(If Committee Employee, complete appropriate item below.)	• *		
1. ☐ Standing Committee: Staff—☐ Clerical or ☐ Profession	nal.		
2. Special (Investigative staff of Standing Committee) or So	elect Comn	nittee: Authority—H. Res. 236 of 256 Congress	
3. ☐ Joint Committee.		/ Note: 10 10 10 10 10 10 10 10 10 10 10 10 10	
		• .	
(If Employee of an Officer of the House, complete item below.)			
Position Number	Ste	P	
relatives.	of 5 U.S.	.C. 3110(b), prohibiting the employment of	
Telulives.			
Date_ March 14,, 19 78		The state of the s	
The state of the s	-	(Signature of Authorizing Official)	
(If appropriate, signature of Subcommittee Chairman or Ranking Minority Member)	WIS ST	TORTES	
	9	(Type or print name of Authorizing Official)	
(Type or print name and title of above official)	<u> 1817mar</u>	(Title—If Member, District and State)	
All appointments and salary adjustments for employees und ployees, except those of the Committee on Appropriations, the Cobe approved by the Committee on House Administration.			
APPROVED:			
	Cho	airman, Committee on House Administration	
Office of Finance use only:		10	
	and the second s	1D	
Office Code		Benefits	
	·	Benefits  Payroll	

Copy for Initiating Office or Committee

### PAYROLL AUTHORIZATION FORM

## (Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES or Ballpoint Pen) Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

## To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-M	iddle-Last)		Effective Date
Nancy P. Schultz		8/1/77	
Employee Social Securit	y Number		Type of Action
JFK Act 5 (g)(2)(D)		☐ Appointment	
Employing Office or Co	ommittee	Salary Adjustm	ent
Assassinations .		☐ Termination (At close of business on effective date)	
type of action is an Appointment or S	alary Adjustment, comp	olete the following i	nformation.)
Position 1	Title		Gross Annual Salary
Seceetary			14,000
Committee Employee, complete appro	opriate item below:)		
1. Standing Committee: Staff-	- Clerical or Profes	ssional	•
2. Special or Select Committee	e: Authority—H. Kes	otcon	gress.
3. Doint Committee.			
,			
,	complete item below.)	en de la companya de La companya de la co	and the state of t
Employee of an Officer of the House,  Position Number  Locertify that this authorization	If applicable, Level	Step	
Employee of an Officer of the House,  Position Number  certify that this authorization	If applicable, Level	Step	
Employee of an Officer of the House,  Position Number  Locertify that this authorization elatives.	lf applicable, Level_ n is not in violation	Step of 5 U.S.C. 3110	(b), prohibiting the employment
Employee of an Officer of the House,  Position Number  certify that this authorization latives.	lf applicable, Level_ n is not in violation	of 5 U.S.C. 3110	
Employee of an Officer of the House,  Position Number  certify that this authorization latives.	lf applicable, Level_ n is not in violation	of 5 U.S.C. 3110 (Signate Louis Stokes	(b), prohibiting the employment
Employee of an Officer of the House,  Position Number  certify that this authorization elatives.	lf applicable, Level_ n is not in violation	of 5 U.S.C. 3110 (Signal Louis Stokes (Type or pri	(b), prohibiting the employment
Employee of an Officer of the House,  Position Number  certify that this authorization latives.  ateAugust 2	If applicable, Level nois not in violation , 19	of 5 U.S.C. 3110 (Signot Louis Stokes (Type or pri	(b), prohibiting the employment ure of Authorizing Official) nt name of Authorizing Official) Member, District and State)
Employee of an Officer of the House,  Position Number  I certify that this authorization elatives.  ateAugust 2  All appointments and salary adjust	If applicable, Level_ n is not in violation , 19 tments for employees u	of 5 U.S.C. 3110 (Signate Louis Stokes (Type or print) (Title-Inder the House Class	(b), prohibiting the employment  ore of Authorizing Official)  Member, District and State)  sification: Act and for Committee em
Employee of an Officer of the House,  Position Number  L certify that this authorization latives.  ateAugust 2  All appointments and salary adjust oyees, except those of the Committee	If applicable, Level_  n is not in violation  77  19  tments for employees upon Appropriations, the Company of the Compa	of 5 U.S.C. 3110 (Signal Louis Stokes (Type or pri	(b), prohibiting the employment ure of Authorizing Official)  Member, District and State)  sification Act and for Committee employment
Position Number  I certify that this authorization latives.  ateAugust 2  All appointments and salary adjust oyees, except those of the Committee of	If applicable, Level_ n is not in violation  77  19  The ments for employees upon Appropriations, the Contact Administration.	of 5 U.S.C. 3110 (Signal Louis Stokes (Type or pri Chairman (Title—) nder the House Clas	(b), prohibiting the employment ure of Authorizing Official)  Member, District and State)  sification Act and for Committee employment
Employee of an Officer of the House,  Position Number  I certify that this authorization latives.  ateAugust 2  All appointments and salary adjust byees, except those of the Committee	If applicable, Level_  n is not in violation  77  19  tments for employees upon Appropriations, the Company of the Compa	of 5 U.S.C. 3110 (Signal Louis Stokes (Type or pri Chairman (Title—) nder the House Clas	(b), prohibiting the employment ure of Authorizing Official)  Member, District and State)  sification Act and for Committee employment
Position Number  I certify that this authorization elatives.  ateAUSCE 2  All appointments and salary adjust oyees, except those of the Committee of approved by the Committee on House	If applicable, Level_ n is not in violation 77, 19 tments for employees upon Appropriations, the Contents Administration. APPROVED:	Step	(b), prohibiting the employment  ure of Authorizing Official)  nt name of Authorizing Official)  Member, District and State)  sification Act and for Committee em  dget; and the Joint Committees, must
Position Number  l certify that this authorization elatives.  ateAugust 2  All appointments and salary adjust oyees, except those of the Committee of approved by the Committee on House	If applicable, Level_  n is not in violation  77  19  tments for employees upon Appropriations, the Contact Appropriation Approved.  APPROVED:	of 5 U.S.C. 3110 (Signate Louis Stokes (Type or printed) (Title-1) (Title-1) (Chairman, Committee on the Bush	(b), prohibiting the employment  ure of Authorizing Official)  nt name of Authorizing Official)  Member, District and State)  sification Act and for Committee em  dget; and the Joint Committees, must
F Employee of an Officer of the House,  Position Number  Locertify that this authorization elatives.	If applicable, Level_ n is not in violation 77, 19 tments for employees upon Appropriations, the Contents Approved: APPROVED:	of 5 U.S.C. 3110 (Signate Louis Stokes (Type or print) (Title—Inder the House Class Committee on the Bush	(b), prohibiting the employment ure of Authorizing Official)  Member, District and State)  sification: Act and for Committee employer, and the Joint Committees, must mittee on House Administration.

Copy for Initiating Office or Committee

### PAYROLL AUTHORIZATION FORM - 48 --- -

or Ballpoint Pen)

### (Please Use Typewriter - - U.S. HOUSE: OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

## To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

	0	
Employee Name (First-Middle-Last)	Effective Date	
Hancy P. Schultz	5/23/77	
Employee Social Security Number		
JFK Act 5 (g)(2)(D)	Appointment	
Employing Office or Committee		
Assassinations	☐ Termination (At close of business on effective date)	
(If type of action is an Appointment or Salary Adjustment, compl	ete the fo	llowing information.)
Position Title		Gross Annual Salary
Secretary	··	\$12,000
(If Committee Employee, complete appropriate item below.)	• • • • • • • • • • • • • • • • • • • •	
1. Standing Committee: Staff— Clerical or Profess	ional	
2. Special or Select Committee: Authority—H. Res. 46	5 of 9	5th Congress
3.   Joint Committee.		
(If Employee of an Officer of the House, complete item below.)		AMBANMIN KATALAN KATALAN KATANTAN NASARI SA
Position Number	Ste	P
certify that this authorization is not; in violation		
relatives.		
Date May 23,19_77		(Signature of Authorizing Official)
	uis Stol	
er van de komen en de <del>en er er er er</del> De komen en de	n f mm n m	(Type or print name of Authorizing Official)
	2 4 0 1116; 61	(Title—If Member, District and State)
All appointments and salary adjustments for employees und ployees, except those of the Committee on Appropriations, the Cobe approved by the Committee on House Administration.	der the Ho mmittee to	ouse Classification Act and for Committee em-
APPROVED:	Ch	airman, Committee on House Administration
Office of Finance use only:		16
Office Code		James 124/1
Monthly Annuity \$	in the second	- Jandcamed to 1 FO 3/24/17
	<del>;</del>	

Copy for Initiating Office or Committee

### MEMORANDUM

TO: ALL STAFF

RE: Payroll Certification

The Regulations and Accounting Procedures for Allowances and Expenses of Committees, Members and Employees of the U.S. House of Representatives require that, among other things, the Committee's monthly payroll certification include the relationship, if any, of each employee to any current Member of Congress. This certification is signed monthly by our Chairman.

The following are the relationships to be included in the certification:

father
mother
son
daughter
brother
sister
uncle
aunt
first cousin

nephew
niece
husband
wife
father-in-law
mother-in-law
son-in-law
daughter-in-law

brother-in-law sister-in-law stepfather stepmother stepbrother stepsister half-brother half-sister

Please complete the appropriate portion below, sign and date this form, which will then become a part of your permanent personnel file. If this status changes, you must notify the Committee's Budget Office immediately of the change.

igsim  ig	to any current	(95th Congress	) Member of Congres	SS
<pre>I am related to a (Please specify.)</pre>	current (95th	Congress) Memb	er of Congress.	

Napa P. Solutz Signature of Employee

5-25-00 Date

#### MEMORANDUM

TO: Tom Howarth and Becky Martin

FROM: Steve Fallis

DATE: May 13, 1977

RE: Secretaries

- 1. Eileen Copeland has been hired as a secretary and will begin work on Monday, May 16, 1977. Her salary will be \$11,000 per year and she will be temporarily assigned to the Legal Unit.
- 2. Nancy Schultz has been hired as a secretary, to begin work on Monday, May 23, 1977, at a salary of \$12,000 per year. She is to be assigned to the Administrative Unit.
- 3. Cecilia Morton has been hired as a secretary and will begin work on June 1, 1977. Her salary will be \$11,000 per year. She will be assigned to the Kennedy Unit.

The resumes for Ms. Copeland, Ms. Morton and Ms. Schultz accompany the copy of this memorandum to Becky Martin.

jg